

BETHPAGE UNION FREE SCHOOL DISTRICT
Bethpage, New York
BOARD OF EDUCATION
Special Meeting

August 11, 2011 – 7:30 p.m. – Administration Building Boardroom

BOARD ENTERS EXECUTIVE SESSION

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board enter into Executive Session for the purpose of discussing contracts and particular personnel.

All aye. Motion carried (7-0).

The Board entered Executive Session at 7:32 p.m.

ACTING DISTRICT CLERK

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education appoint John DeTommaso to serve as District Clerk Pro Tem.

All aye. Motion carried (7-0).

BOARD EXITS EXECUTIVE SESSION AND CONVENES PUBLIC SESSION

MOTION by Mr. Frost, seconded by Mrs. Israelton, that the Board exit Executive Session.

All aye. Motion carried (7-0).

The Board exited Executive Session and convened Public Session at 8:49 p.m.

Mr. Kelly called the meeting to order at 8:50 p.m. and led everyone in the Pledge of Allegiance. There were approximately 7 community members in attendance.

Present: Michael J. Kelly, President; Sandra Watson, Vice President; Joel S. Dauman; Tom Frost; Anna Israelton; James McGlynn, and Marie Swierkowski.

Also Present: Terrence Clark, Superintendent; John DeTommaso, Assistant Superintendent for Instruction & Technology; Caroline Lavelle, Assistant Superintendent for Human Resources; Joseph Marchesiello, Assistant Superintendent for Business; Patricia Hantzidiamantis, Executive Director of Pupil Personnel Services; and Laura Granelli, Esq., of Jaspan Schlesinger LLP.

PRESENTATIONS:

- Mr. Jon Simpkins, Director of School Facilities and Operations, gave an extensive report on possible upcoming projects for all buildings in the next school year to be considered.

APPROVAL OF MINUTES

MOTION by Mrs. Watson, seconded by Mr. McGlynn, that the Board of Education approve the minutes of the Regular Meeting held on April 27, 2011.

All aye. Motion carried (7-0).

MOTION by Mrs. Watson, seconded by Mr. Frost, that the Board of Education approve the following minutes:

May 10, 2011 Budget Hearing
May 17, 2011 Annual Meeting/Special Meeting
May 24, 2011 Special/Agenda
May 31, 2011 Regular Meeting
June 10, 2011 Special Meeting
June 28, 2011 Regular Meeting

All aye. Motion carried (7-0).

ACCEPTANCE OF TREASURER'S REPORT

MOTION by Mrs. Watson, seconded by Mrs. Swierkowski, that the Board of Education accept the Treasurer's Report for period ending June 30, 2011.

All aye. Motion carried (7-0).

ACCEPTANCE OF WARRANT

MOTION by Mr. Dauman, seconded by Mrs. Swierkowski, that the Board of Education accept the warrant for the periods ending June 30, 2011 and July 31, 2011.

All aye. Motion carried (7-0).

OPPORTUNITY FOR PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY: None

SUPERINTENDENT’S RECOMMENDATIONS

PERSONNEL

MOTION by Mr. Frost, seconded by Mr. Dauman, that the Board of Education approve the following personnel actions:

All aye. Motion carried (6-0).

Mrs. Watson stepped out of the meeting.

1. Resignations

CERTIFIED PERSONNEL			
Name	Position	Note	Effective Date
None	-	-	-
NON-CERTIFIED PERSONNEL			
Kevin Scanlon	Assistant Head Custodian	-	7/29/11

2. Appointments

CERTIFIED PERSONNEL					
Name	Position	Tenure Area	Salary	Probationary Dates	Certification Status
<i>Special Agenda Meeting - 41 August 11, 2011</i>					
Ronald Tauriello	Science	Science	BA + 15 (3) \$52,734 10% Less than 11/12 Salary Schedule as per BCT Contract	9/1/11-8/31/14	Initial – Chemistry 7-12 Biology 7-12, & General Science Extension 7-12
Michelle Kovacs	Music	Music	MA (1) \$58,046 10% Less than 11/12 Salary Schedule as per BCT Contract	9/1/11-8/31/14	Initial – Music
Kathleen Gagliardi	Guidance Counselor	Guidance Counselor	MA (1) \$58,046 10% Less than 11/12 Salary Schedule as per BCT Contract	8/12/11-8/11/14	Provisional – School Counselor

CERTIFIED PERSONNEL

Name	Position	Tenure Area	Salary	Effective Date	Certification Status
Andrew Syrett	Regular Substitute	-	BA + 15 (1) \$51,080 10% Less than Salary Schedule as per BCT Contract	9/1/11	Pending – Students with Disabilities 7-12 Social Studies
Jarrad Richter	Permanent Per Diem Substitute	-	As per Board Policy	9/1/11	-
Brittany McGeever	Permanent Per Diem Substitute	-	As per Board Policy	9/1/11	-
Brooke McKinney	Permanent Per Diem Substitute	-	As per Board Policy	9/1/11	-

3. Family Medical Leave of Absence

CERTIFIED PERSONNEL			
Name	Position	Effective Date	Not To Exceed 12 Weeks
Steven Suprenant	Guidance Counselor	1/1/12	Yes
NON-CERTIFIED PERSONNEL			
None	-	-	-

4. Child Rearing Leave of Absence

CERTIFIED PERSONNEL		
Name	Position	Effective Date
Jennifer Glassberg	English-BHS	10/7/11 Until 2 nd Semester, 1/30/12
Julie Hahn	Elementary-JFK	10/25/11 For the Entire 11/12 School Year
NON-CERTIFIED PERSONNEL		
None	-	-

5. Corrections

CERTIFIED PERSONNEL			
Name	Position	Correction	Effective Date of Correction
Christa D'Ercole	Leave Replacement-Reading	Correction to Board Action of June 28, 2011 – Salary is \$60,796	6/28/11
Marc Siegel	Driver Ed Lecturer	Correction to Board Action of July 12, 2011, Salary is \$4285 for the Fall Semester and \$4,285 for the Spring Semester	7/12/11
NON-CERTIFIED PERSONNEL			
Chris DeMarco	Student Worker	Rescind the Rescinding Board Action of July 12, 2011	7/12/11

TENURE RECOMMENDATION

MOTION by Mrs. Israelton, seconded by Mr. Dauman that the Board of Education approve the following recommendations for tenure, effective 10/28/11:

Gina Destefano
Erin Pia

Teaching Assistant
Teaching Assistant

All aye. Motion carried (6-0).

PROBATIONARY – TEACHING ASSISTANT

MOTION by Mrs. Israelton, seconded by Mr. Frost, that the Board of Education approve the appointment of Benjamin Fox, full-time probationary Teaching Assistant, in the special subject tenure area of Teaching Assistant, effective September 1, 2011 through August 31, 2014, at an annual salary of \$24,027, with benefits.

All aye. Motion carried (6-0).

PROBATIONARY – TEACHING ASSISTANT

MOTION by Mr. Dauman, seconded by Mrs. Israelton, that the Board of Education approve the appointment of Catherine Lang, full-time probationary Teaching Assistant, in the special subject tenure area of Teaching Assistant, effective September 1, 2011 through August 31, 2014, at an annual salary of \$24,027, with benefits.

All aye. Motion carried (6-0).

PROBATIONARY – TEACHING ASSISTANT

MOTION by Mr. Dauman, seconded by Mrs. Israelton, that the Board of Education approve the appointment of Annmarie Cronin full-time probationary Teaching Assistant, in the special subject tenure area of Teaching Assistant, effective September 1, 2011 through August 31, 2014, at an annual salary of \$24,027, with benefits.

All aye. Motion carried (6-0).

FIRST READING OF NEW POLICIES

MOTION by Mrs. Swierkowski, seconded by Mr. Frost, that the Board of Education acknowledge that it has performed its first reading of the following new policies and approves the first reading of these policies:

No. 6245 Fund Balance Policy
No. 7000 Facilities Development Goals

- No. 7100 Facilities Planning
- No. 7110 Attendance Policy
- No. 7310 Code of Conduct
- No. 7365 Construction Safety

All aye. Motion carried (6-0).

SECOND READING AND ADOPTION OF POLICIES

MOTION by Mr. Frost, seconded by Mrs. Swierkowski, that the Board of Education acknowledge that it has performed its second reading of the following policies, and approves the adoption of these policies:

- No. 6110 Budget Planning
- No. 6150 Budget Transfers
- No. 6230 Federal Funds
- No. 6240 Investments
- No. 6255 Gifts and Grants
- No. 6410 Authorized Signatures
- No. 6645 Accounting of Fixed Assets
- No. 6650 Appointments and Duties of the Claims Auditor
- No. 6660 Independent/External Audits
- No. 6670 Petty Cash/Petty Cash Accounts
- No. 6680 Internal Audit Function
- No. 6690 Fiscal Audit Committee
- No. 6700 Purchasing
- No. 6701 Competitive Bids and Quotes
- No. 6702 Procurement of Goods and Services
- No. 6703 Contracts for Services and Materials
- No. 6710 Purchasing Authority
- No. 6740 Purchasing Procedures
- No. 6741 Contracting for Professional Services
- No. 6800 Payroll Procedures
- No. 6830 Expense Reimbursement
- No. 6900 Disposal of District Property
- No. 7500 Naming of School Facilities

All aye. Motion carried (7-0).

Mrs. Watson returned to meeting.

ABOLISHMENT OF POLICIES

MOTION by Mrs. Israelton, seconded by Mr. Dauman, that the Board of Education abolish the following policies received by NYSSBA as they appear in the 6000-7000 Sections:

- No. 3130 Senior Citizens
- No. 5120 School District Budget Hearing
- No. 5130 Budget Adoption
- No. 5140 Budget Implementation
- No. 5220 State Aid
- No. 5240 Property Tax Exemption
- No. 5310 Bonding of Employees and School Board Members
- No. 5340 Borrowing of Funds
- No. 5110 Budget Planning
- No. 5330 Budget Transfers
- No. 5550 & 5560 Federal Funds
- No. 5210 Investments
- No. 5230 Gifts and Grants
- No. 5621 Accounting of Fixed Assets
- No. 1334 Claims Auditor – Change Policy # to 6650
- No. 1333 Independent/External Audits
- No. 5530 Petty Cast/Petty Cash Accounts
- No. 5410 Purchasing
- No. 5324 Expense Reimbursement
- No. 5250 Disposal of District Property
- No. 3280A Naming of School Facilities
- No. 5420 Competitive Bids and Quotations
- No. 5421 Procurement of Goods and Services
- No. 5430 Contracts for Services and Materials

All aye. Motion carried (7-0).

BOCES FINAL AS-7 AGREEMENT FOR 2010-2011

MOTION by Mr. McGlynn, seconded by Mr. Frost, that the Board of Education approve the Final AS-7 Agreements between the Bethpage Union Free School District and Nassau BOCES for the purpose of reporting the final costs of services provided our District, in the amount of \$4,373,081.17, for the period July 1, 2010 through June 30, 2011. The Board further authorizes the Board President to execute said agreement on its behalf.

All aye. Motion carried (7-0).

BOCES AS-7 AGREEMENT FOR 2011-2012

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education approve the AS-7 Agreement between the Bethpage Union Free School District and Nassau BOCES for the purpose of providing services to our District, in the estimated amount of \$3,889,809.04, for the period July 1, 2011 through June 30, 2012. The Board further authorizes the Board President to execute said agreement on its behalf.

All aye. Motion carried (7-0).

SERVICE AGREEMENT

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education approve the Service Agreement between the Bethpage Union Free School District and F & E Check Protector Sales Co. effective July 1, 2011 through July 1, 2012 at a cost of \$1,597.50, for the purpose of maintaining and servicing three (3) folding/sealer machines. The Board further authorizes the Board President to execute said agreement on its behalf.

All aye. Motion carried (7-0).

REMOVAL OF OBSOLETE EQUIPMENT FROM DISTRICT INVENTORY

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education declare the following equipment obsolete and of no value or use to the District, and authorizes that it may be removed from the District inventory:

Description	Brand Name & Model #	ID #	Comments
Copy Machine at JFK MS Library	CopyStar LP37	Serial # 032175H	unrepairable
Pressureless Steamer	Market Forge Double Steamer	Tag #000225 Asset #000116	30+ years old unrepairable
Ice Cream Freezer at CBS	Unimar DK9620	Serial #08D9074668	not cost effective to repair
Freezer at CBS	Traulsen 2-door		41 years old unrepairable

All aye. Motion carried (7-0).

DISTRICT CONTRACTED TRANSPORTATION SERVICES

MOTION by Mrs. Israelton, seconded by Mrs. Watson, that the Board of Education extend the agreements for the 2011-2012 school year with the bus companies listed below. Pursuant to the Agreements with the contractors, the rates for regular transportation, Special Education transportation, late bus transportation and other bus transportation requirements have increased from the 2010-2011 school year, based on the May CPI adjustment rate of 2.9%.

ACME BUS CORP: Year Rate per Pupil		Attendant Rate	Bid Date
Barry Tech	\$1,955.00	N/A	08/25/2010
Buckley Country Day	\$19,686.70	N/A	05/31/2007
Career Prep	\$2,047.60	N/A	08/25/2010
Covert School	\$7,708.50	\$14,617.80	04/17/2008
Crescent School	\$8,959.80	N/A	04/20/1999
Division Ave HS	\$8,727.80	\$15,311.80	05/31/2007
Grace Christian School	\$5,997.50	N/A	05/30/2006
Harmony Heights	\$16,804.50	N/A	05/30/2006
Hebrew Academy	\$7,443.30	N/A	04/20/1999
Maria Regina	\$5,720.00	N/A	04/20/1999
Montessori School	\$9,754.90	N/A	05/06/2010
Progressive School of LI.	\$6,709.50	N/A	05/07/2009
ST Mary's HS	\$7,100.10	N/A	05/06/2010
TRI	\$21,000.00	\$8,000.00	05/06/2011
Waldorf School	\$8,189.10	N/A	04/20/1999
Westbury Friends	\$15,571.30	N/A	05/30/2006
Year Rate per Van			
Chaminade HS Late Bus	\$8,615.10	N/A	04/20/1999
Holy Trinity Late Bus	\$9,292.00	N/A	04/20/1999
Kellenberg Late Bus	\$9,292.00	N/A	04/20/1999
LI Lutheran Late Bus)	\$9,304.40	N/A	04/20/1999
OLMA Late Bus	\$9,649.10	N/A	04/20/1999
St. Dominic Late Bus	\$8,947.40	N/A	04/20/1999
Work/Study Van	\$24,912.10	N/A	05/30/2006
ANY TIME BUS		Year Rate Per Pupil	Attendant Rate
Seaford HS	\$5,684.40	\$19,992.00	05/22/2003
Little Village	\$5,213.22	\$20,344.36	05/29/2002
Woodward Parkway	\$4,185.50	\$12,619.70	05/07/2009

FIRST STUDENT

Brennan HS	\$11,830.90	\$23,136.00	04/17/2008
PATH	\$1,739.00	N/A	06/23/2010
Trinity Lutheran 04/17/2008	\$8,873.17	N/A	
SUBURBAN BUS TRANSPORTATION			
AHRC Attendant	\$16,773.10		10/22/1997
AHRC	\$4,243.40		10/08/1997
WE TRANSPORT INC.			
Grace Day School	\$7,995.30	N/A	05/06/2010
Manor Plains	\$12,340.00	\$12,340.00	05/06/2011
St. Edward	\$8,452.50	N/A	05/22/2003
RM K-CCA	\$5,487.00	\$19,990.20	04/20/1999
Solomon Schechter	\$7,650.00	N/A	05/06/2011

All aye. Motion carried (7-0).

PROPOSED CAPITAL IMPROVEMENTS TO BETHPAGE SCHOOLS

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education approve the following:

2011/2012 CAPITAL IMPROVEMENT PROGRAM

State Environment Quality Review
Notice of Determination of Non-Significance

WHEREAS, the Board of Education of the Bethpage UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

- a. Bethpage High School SED #28-05-21-03-0-001-035
\$140,000
 1. Asbestos abatement of existing carpet
 2. Installation of vinyl floor tiles
 3. Ceiling Reconstruction
 4. Lighting Replacement
 5. Parking Lot Reconstruction & Drainage Modifications

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, these projects fall under the following categories:

- A. Routine Maintenance and Repair 6NYCRR§617.5 (c)(1): Maintenance or repair involving no substantial change in an existing facility.
- B. Replace or Rehabilitation 6NYCRR§617.5 (c)(2): replacement or rehabilitation or reconstruction of a structure or facility, in kind, on the same site, unless the work exceeds a threshold for a Type I action in 6NYCRR§617.4.
- C. 6NYCRR§617.5(c)(8); Routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings.

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under Categories “A” or “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action under 6NYCRR§617.5(a)”.

All aye. Motion carried (7-0).

APPLICANT TRACKING SYSTEM AGREEMENT

MOTION by Mr. Frost, seconded by Mrs. Swierkowski, that the Board of Education renew the agreement between SearchSoft Solutions, Inc. and the Bethpage Union Free School District for access to the ATS, commencing November 4, 2010 and ending November 3, 2011, for a cost of \$3,000 per year, plus an hourly fee of \$125 per hour for certain support or maintenance services. The Board further authorizes the Board President to execute said agreement on its behalf.

All aye. Motion carried (7-0).

REMOVAL OF COMPUTER EQUIPMENT FROM DISTRICT INVENTORY

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education declare the following computer equipment obsolete and of no value and no use to the school district, and authorizes that they may be removed from the district inventory.

Obsolete Computer Equipment		
Qty	Name	
3	Dell GX240	
68	Dell GX 250	
114	Dell GX 270	
4	Dell Precision 340	

All aye. Motion carried (7-0).

COMPREHENSIVE COMMUNICATION SERVICES

MOTION by Mr. Dauman, seconded by Mr. McGlynn, that the Board of Education extend the agreement with Syntax Communication for the period September 1, 2011 through August 31, 2012, awarded under RFP #005-1011, for a cost of \$59,500 for full service and \$4,500 for web maintenance. The Board further authorizes the Board President to execute the agreement on their behalf.

Note: This is a renewal. A copy of the bid summary is available in the Business Office.

All aye. Motion carried (7-0).

FOOD SERVICE MANAGEMENT CONSULTANT

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education extend the agreement with H.M.B. Consultants for the 2011-2012 school year, awarded under RFP #009-0910, at no increase in cost of services. The Board further authorizes the Board President to execute the agreement on their behalf.

Note: This is a renewal. A copy of the bid summary is available in the Business Office.

All aye. Motion carried (7-0).

TRANSFER FROM GENERAL FUND TO CAPITAL RESERVE FUND

MOTION by Mr. Dauman, seconded by Mrs. Israelton, WHEREAS, on June 28, 2011 the Board of Education authorized the transfer of an amount not to exceed \$725,000 from the 2010-2011 fund balance to the District's Capital Reserve Fund which was established by public referendum on November 17, 2009; and

WHEREAS, such transfer has not yet been effectuated; and

WHEREAS, the Board of Education has since determined the discrete amount of funds available after the closure of the District's fiscal books for the 2010-2011 school year;

NOW BE IT RESOLVED, that in furtherance of the aforementioned June 28, 2011 resolution, the Board of Education approve a single transfer of \$725,000 from the District's 2010-2011 General Fund to the District's Capital Reserve Fund which was established by public referendum on November 17, 2009.

Note: The funding transfer related to additional revenues received from the County/Town is based upon the Board's current understanding of the allowable use thereof.

All aye. Motion carried (7-0).

TRANSFER FROM GENERAL FUND TO EMPLOYEE RETIREMENT SYSTEM (ERS) RESERVE FUND

MOTION by Mr. Frost, seconded by Mr. Dauman, WHEREAS, on June 28, 2011 the Board of Education authorized the transfer of an amount not to exceed \$1,200,000 from the 2010-2011 fund balance to the District's Employee Retirement System (ERS) Reserve Fund; and

WHEREAS, such transfer has not yet been effectuated; and

WHEREAS, the Board of Education has since determined the discrete amount of funds available after the closure of the District's fiscal books for the 2010-2011 school year;

NOW BE IT RESOLVED, that in furtherance of the aforementioned June 28, 2011 resolution, the Board of Education approve a single transfer of \$1,200,000 from the District's 2010-2011 General Fund to the District's Employee Retirement System (ERS) Reserve Fund.

Note: The funding transfer related to additional revenues received from the County/Town is based upon the Board's current understanding of the allowable use thereof.

All aye. Motion carried (7-0).

TAX LEVY RESOLUTION

MOTION by Mr. Dauman, seconded by Mr. McGlynn, BE IT RESOLVED, that the Bethpage Union Free School District Board of Education hereby acknowledges receipt of the Certification of the Chairman and Chief Deputy Assessor of the Nassau County Department of Assessment for the Bethpage Union Free School District. Such certification indicates the assessed valuation of the property appearing on the School District Assessment Rolls of the Town of Oyster Bay for the year 2011-2012 as of April 1, 2011, as follows:

Real Property Class Assessed Valuations
(Final Uncertified 2011-2012 Tax Assessed Values)

One	\$ 5,447,499
Two	\$ 44,201
Three	\$ 437,018
Four	\$ <u>3,991,259</u>
TOTAL	\$ 9,919,977

BE IT FURTHER RESOLVED, that the Board of Education certifies that the budget gross amount of the necessary claims and expenditures for the 2011-2012 School Year amount to:

\$74,583,334	For School Purposes
\$ <u>2,543,478</u>	For Library Purposes
\$77,126,812	TOTAL

And, that the following sums are the amounts to be raised by taxation for the year 2011-2012, to be levied upon the taxable property of the School District as said property has been certified to by the Board of Assessors of Nassau County.

\$59,361,462	For School Purposes
\$ <u>2,167,143</u>	For Library Purposes
\$61,528,605	TOTAL

BE IT FINALLY RESOLVED that the District Clerk is hereby authorized and directed, pursuant to Sections 6-18.0, 6-19.0 and 6-20.0, and amendments thereto of the Nassau County Administrative Code, to file those resolutions with the Nassau County Legislature and the Board of Assessors, Mineola, New York, on or before August 15, 2011.

All aye. Motion carried (7-0).

OPPORTUNITY FOR THE PUBLIC TO BE HEARD: None

SUPERINTENDENT'S REPORT

Mr. Clark introduced Mr. DeTommaso, who spoke about the recent Examination Assessments results.

BOARD ENTERS EXECUTIVE SESSION

MOTION by Mrs. Israelton, seconded by Mr. Frost, that the Board of Education enter into Executive Session for the purpose of discussing contracts.

All aye. Motion carried (7-0).

The Board entered Executive Session at 10:13 p.m.

BOARD EXITS EXECUTIVE SESSION

MOTION by Mrs. Israelton, seconded by Mr. Frost, that the Board of Education exit Executive Session.

All aye. Motion carried (7-0).

The Board exited Executive Session at 10:32 p.m.

ADJOURNMENT

MOTION by Mrs. Israelton, seconded by Mr. Frost, that the Board adjourn the Special/Agenda Meeting.

All aye. Motion carried (7-0).

The Board adjourned the Special/Agenda Meeting at 10:33 p.m.

Respectfully submitted,

John DeTommaso
District Clerk Pro Tem

Elena Becker
District Clerk