

**REGULAR MEETING  
NOVEMBER 28, 2017  
BOARD OF EDUCATION  
BETHPAGE UNION FREE SCHOOL DISTRICT  
10 CHERRY AVENUE  
BETHPAGE, NY 11714  
MINUTES**

Attendance Board of Education: President, Michael J. Kelly; Vice-President, Sandra Watson; Anna Israelton, John Lonardo, James McGlynn, Kurt Spears and Marie Swierkowski

Others: Superintendent of Schools, Terrence Clark; Assistant Superintendent for Pupil Personnel Services, Patricia Hantzidiamantis; Assistant Superintendent for Business, Scott Harrington; Assistant Superintendent for Human Resources, Caroline E. Lavelle; Assistant Superintendent for Instruction and Technology, David Schneider; Laura Granelli, Esq. Jaspan Schlesinger

### 1. PLEDGE OF ALLEGIANCE

Mr. Kelly called the meeting to order at 7:33PM and lead everyone in the Pledge of Allegiance. There were approximately 5 members of the community present.

### 2. PRESENTATIONS

Mr. Clark announced that October was Board Appreciation Month and the community and staff thank the Board for all they do for the students of Bethpage. Mr. Clark made a book for each Board member with pictures of events from the 2016-2017 school year. The Board was very appreciative.

Mr. Clark mentioned that he had great news. The STEM Labs are a go! Bids were opened today and we will approve it tonight. We expect groundbreaking in about 3 weeks, weather permitting we hope to have completion by June.

The Binghamton Acapella Group will be performing a free concert here on January 3rd. It will be a 21st Century activity.

Mr. Schneider spoke about a new course that we would like to offer at the high school entitled "Finance Literacy, Real World Finance". Mr. Titolo and Ms. Mole will be teaching the course and we ask the Board to approve that this evening.

Mr. Clark stated that next year's calendar is not done yet, as we are still waiting on dates from the SED.

We have chosen not to add any additional holidays to our calendar. We did not see a major increase in absenteeism on those Holidays. Mr. Clark recommends that the calendar stays as is but we will keep an eye on it.

If any of the Board members would like to see the Wantagh gym, Tuesday, December 5th will the evening at 7:00PM.

Dr. Hantzidiamantis has updated the Special Education Plan and it is in this week's packet.

### 3. ACCEPTANCE OF WARRANT

Recommend that the Board accept the Warrant for October, 2017 - Jessica Woerner-Claims Auditor

Motion by Mr. Spears, seconded by Mrs. Swierkowski.

All aye. Motion carried (7-0).

### 4. ACCEPTANCE OF TREASURER'S REPORT

Recommend that the Board accept the Treasurer's Report for September, 2017 - Laurie Baum - District Treasurer

Motion by Mr. Spears, seconded by Mr. Lonardo.

All aye. Motion carried (7-0).

### 5. OPPORTUNITY FOR THE PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY. COMMENTS LIMITED TO THREE MINUTES PER PERSON, FOR A TOTAL DURATION OF FIFTEEN (15) MINUTES: None.

### 6. SUPERINTENDENT'S RECOMMENDATIONS

**A. PERSONNEL: The Superintendent recommends that the Board of Education approve the following personnel actions:**

#### ABOLISHMENT OF ADMINISTRATIVE POSITION

<i>POSITION</i>	<i>EFFECTIVE DATE</i>
Interim Assistant Superintendent for Pupil Personnel Services	11/22/17

#### CREATION OF POSITION

<i>POSITION</i>	<i>EFFECTIVE DATE</i>
Junior Accountant	11/29/17
Chairperson of CSE	11/27/17

#### TERMINATIONS

##### NON-CERTIFIED PERSONNEL

<i>NAME</i>	<i>POSITION</i>	<i>EFFECTIVE DATE</i>
Judith Aronowitz	Voter Assistant PT	Ratify 6/6/14
Gregory V. Barrelli	Student Worker	Ratify 8/26/16
Michael C. Barrelli	Student Worker	Ratify 8/26/16
Ryan Bohringer	Lifeguard Trainee PT	Ratify 11/10/17
Shanaz Deen	Student Worker	Ratify 8/12/16
Jane Fahrback	Teacher Aide PT Sub	Ratify 10/27/17
Joseph Lamonica	Student Worker PT	Ratify 7/3/17
Lauren Nani	Student Worker PT	Ratify 8/12/16
Joseph O'Neill	Student Worker PT	Ratify 8/26/16
Selena Phan	Student Worker PT	Ratify 8/12/16

**RESIGNATIONS/RETIREMENTS  
CERTIFIED PERSONNEL**

NAME	POSITION	NOTES	EFFECTIVE DATE
Suzanne Rankin	Science	Retirement	6/22/18
Laura Lupoli	Teaching Assistant	Resignation	Ratify 11/22/17
Courtney P. Murphy, Esq.	Permanent Per Diem Sub	Resignation	11/28/17

**APPOINTMENTS  
ADMINISTRATIVE**

NAME	POSITION	SALARY	EFFECTIVE DATE
Ida Tobia-Russo	CSE Chairperson PT	\$650 per day	11/27/17

**APPOINTMENTS  
CONFIDENTIAL MANAGEMENT POSITION**

NAME	POSITION	10 OR 12 MONTHS	SALARY	PROBATIONARY PERIOD	BENEFITS	EFFECTIVE DATE
Edda Utkovic	Junior Accountant	12 Months	\$90,000 2017-2018 Sal. Sch.	8 Weeks	Yes	11/29/17

**APPOINTMENTS  
CERTIFIED PERSONNEL**

NAME	POSITION	TENURE AREA	SALARY	EFFECTIVE DATE	CERTIFICATION STATUS
Courtney P. Murphy, Esq.	Teaching Assistant	Teaching Assistant	\$27,081 2017-2018 Sal. Sch.	11/29/17-11/28/21	Professional: Childhood Ed. 1-6

**APPOINTMENTS  
ADDITIONAL CERTIFIED PERSONNEL**

NAME	POSITION	TENURE AREA	SALARY	EFFECTIVE DATE	CERTIFICATION STATUS
Melissa Biscardi	Regular Substitute - (LR)	-	MA (1) less 10% than 2017-2018 Sal. Sch. per BCT Contract	11/29/17 for 2nd Semester of 17-18 SY	Childhood Ed., Gr. 1-6, Students w/Dis. 1-6
Amanda D'Amico	Regular Substitute - (LR)	-	\$52,437 BA (1) Less 10% than 2017-2018 Sal. Sch. per BCT Contract Pro-rated	Ratify 8/31/17	Pending: Students w/Dis. 7-12, Social Studies 7-12 & Students w/Dis. 7-12 Social Studies; Level I Teaching Assistant
Lori Como	Per Diem Sub	-	As per Board Policy	11/29/17	-
Jennifer McAvoy	Perm. Per Diem Sub	-	As per Board Policy	11/29/17	-
Marissa Praeger	Perm. Per Diem Sub	-	As per Board Policy	11/29/17	-
Eric Ritchie	Per Diem Sub	-	As per Board Policy	11/29/17	-
James Schmachtenberg	Per Diem Sub	-	As per Board Policy	11/29/17	-

**APPOINTMENTS  
NON-CERTIFIED PERSONNEL**

NAME	POSITIONS	10 OR 12 MONTHS	SALARY	PROBATIONARY PERIOD	BENEFIT	EFFECTIVE DATE
Ryan Bohringer	Lifeguard I	PT 12 Months	\$10.75/hr. 2017 Sal. Sch.-	No	-	Pending Civil Service Approval
Joseph DiSalvo	Cleaner	PT Sub 12 Months	\$15.61/hr. 2017 Sal. Sch.-	No	-	Pending Civil Service Approval
Christina Hance	School Monitor	PT 10 Months	\$11.70/hr. 2017 Sal. Sch.-	No	-	Pending Civil Service Approval
Robert Stroh	Senior Maintainer	12 Months	5% Special Skills Stipend-	Yes	-	11/29/17

**FMLA**

NAME	POSITION	EFFECTIVE DATE	NOT TO EXCEED 12 WEEKS
Jamie Moscola	Special Ed.	1/9/18	Yes
Timothy Regan	Elementary	Ratify 11/7/17	Yes
Joanna Sieben-Christensen	Elementary	2/9/18	Yes
Tracey Zito	ENL	1/11/18	Yes

**CRLA**

NAME	POSITION	EFFECTIVE DATE
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**CORRECTIONS**

<b>NAME</b>	<b>POSITION</b>	<b>CORRECTION</b>	<b>EFFECTIVE DATE OF CORRECTION</b>
Kelly Caputi	Special Ed.	Correction to Board Action of 7/11/17, Correct FMLA date is 11/20/17, not to exceed 12 weeks	7/11/17
Kelly Kenny	Per Diem Sub	Rescind Appointment of 10/24/17 BOE Meeting	10/24/17
Karissa McGrory	Reading Specialist	Correction to Board Action of 10/24/17 - Correct Tenure dates are 11/13/17-11/12/21	10/24/17

**TERMS AND CONDITIONS OF EMPLOYMENT:** The Superintendent recommends that the Board of Education approve the Terms and Conditions of Employment of the Junior Accountant, effective 11/29/17 for the 2017-2018 school year.

**EXTRACURRICULAR/CO-CURRICULAR:** The Superintendent recommends that the Board of Education approve the extracurricular/co-curricular appointments for the 2017-2018 school year as submitted.

Motion by Mrs. Watson, seconded by Mr. McGlynn.  
All aye. Motion carried (7-0).

**B. CPSE/CSE DOCUMENTS**

**CPSE:**

October 17, 2017	October 19, 2017	October 24, 2017
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**CSE:**

September 27, 2017	October 4, 2017	October 13, 2017
October 16, 2017	October 18, 2017	October 20, 2017
October 24, 2017	October 25, 2017	October 31, 2017
November 1, 2017	November 2, 2017	November 6, 2017
November 8, 2017	November 9, 2017	November 14, 2017

BE IT RESOLVED that the recommendations of the CPSE/CSE for the above dates have been reviewed by the Board of Education, and arrangements will be made for the special education programs and services and parent notification.

Motion by Mrs. Israelton, seconded by Mrs. Swierkowski.

All aye. Motion carried (7-0).

**C. UNUSED BALLOTS:** BE IT RESOLVED that the Board of Education order the unsealing and opening of the ballot box, or boxes attendant to the District's May 16, 2017 Annual Meeting, and further order the destruction of all ballots contained therein, together with unused ballots.

Motion by Mrs. Israelton, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**D. REMOVAL OF OBSOLETE EQUIPMENT FROM DISTRICT INVENTORY:** The Superintendent recommends that the Board of Education declare the list of equipment submitted obsolete and of no value and no use to the School District, and authorizes that they may be removed from the District Inventory.

Motion by Mrs. Watson, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**E. AMENDMENT TO AGREEMENT BETWEEN THE BETHPAGE U.F.S.D. AND J.J. STANIS AND COMPANY, INC.:** The Superintendent recommends that the Board of Education approve an Amendment to the Flexible Spending Account Services Agreement between the Bethpage Union Free School District and J.J. Stanis and Company, Inc., dated July 1, 2011, and extend the agreement for the period January 1, 2018 to December 31, 2018, for third party administrative and other services for the District's employee welfare benefit plans at a rate of \$6 per employee account per month for Healthcare or Dependent Care or \$12 per employee account per month who select both Healthcare and Dependent Care. The Board further authorizes the Board President to execute the Amendment on the Board's behalf.

Note: There is no increase in cost from the 2016-2017 school year.

Motion by Mr. Spears, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**F. CONTRACT FOR ARTIST IN RESIDENCE:** The Superintendent recommends that the Board of Education approve the contract between the Bethpage Union Free School District and Daniel Christoffel, to provide services at a rate of \$50 per hour, for a total not to exceed \$5,000, for the period November 1, 2017 to June 30, 2018. The Board further authorizes the Board President to execute said agreement on the Board's behalf.

NOTE: There is no change in rate from the 2015-2016 school year.

Motion by Mrs. Swierkowski, seconded by Mrs. Israelton.

All aye. Motion carried (7-0).

**G. CONTRACT FOR PROFESSIONAL DEVELOPMENT (RECIPE FOR READING):** The Superintendent recommends that the Board of Education approve the contract between the Bethpage Union Free School District and Crossroads for Education Services, to provide services at a rate of \$1350 per session, for a maximum of 10 sessions, for the period October 20, 2017 to June 30, 2018. The Board further authorizes the Board President to execute said agreement on the Board's behalf.

Motion by Mrs. Israelton, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**H. CONTRACT FOR EQUINE BASED CHARACTER EDUCATIONAL PROGRAM:** The Superintendent recommends that the Board of Education approve the contract between the Bethpage Union Free School District and Pal-O-Mine Equestrian, Inc, to provide services at a cost of \$15,435, for the period March 1, 2018 to June 15, 2018. The Board further authorizes the Board President to execute said agreement on the Board's behalf.

Motion by Mrs. Swierkowski, seconded by Mrs. Israelton.

All aye. Motion carried (7-0).

**I. SPECIAL EDUCATION AGREEMENT:** The Superintendent recommends that the Board of Education approve the agreement between the Bethpage Union Free School District (District of Location) and the following school (District of Residence) for the purpose of providing specialized educational and related services, as well as transportation:

School	Period Covered	# Students	Total Est. NRT Cost & Trans.
William Floyd UFSD	7/1/17 – 6/30/18	1	\$81,609

The Board further authorizes the Board President to execute said agreement on the Board's behalf.

Motion by Mrs. Watson, seconded by Mrs. Israelton.

All aye. Motion carried (7-0).

**J. SPECIAL EDUCATION AGREEMENTS:** The Superintendent recommends that the Board of Education approve the agreements between the Bethpage Union Free School District (Receiving District) and the following schools (Sending Districts) for the purpose of providing specialized educational and related services:

School	Period Covered	Per Student Est. NRT Rates	# of Students	Total Est. NRT Cost
Levittown UFSD	7/5/17 – 8/15/17	\$3,056	10	\$30,560

The Board further authorizes the Board President to execute said agreement on the Board's behalf.

Motion by Mrs. Israelton, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**K. SPECIAL EDUCATION AGREEMENT:** The Superintendent recommends that the Board of Education approve the agreement between the Bethpage Union Free School District (Sending District) and the following schools (Receiving School) for the purpose of providing specialized educational and related services:

School	Period Covered	# Students	Total Est. NRT Cost
Levittown UFSD	7/1/17-6/30/18	1	\$63,022

The Board further authorizes the Board President to execute said agreement on the Board's behalf.

Motion by Mrs. Israelton, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**L. CHANGE ORDERS:** The Superintendent recommends that the Board of Education approve the following Change Orders pertaining to the below-noted project, for decreased/increased cost, as approved by the Architect and Construction Manager involving the Window Operator Installation:

School	JFK	Central Blvd.	Kramer Lane	Charles Campagne
<b>Change Order No.</b>	1	2	3	4
<b>Contract No.</b>	2 – Window Operator Installation	2 – Window Operator Installation	2 – Window Operator Installation	2 – Window Operator Installation
<b>Contractor</b>	Arrow Steel Windows	Arrow Steel Windows	Arrow Steel Windows	Arrow Steel Windows
<b>Project No.</b>	28-05-21-03-0-002-033	28-05-21-03-0-003-023	28-05-21-03-0-004-020	28-05-21-03-0-007-021
<b>Project</b>	Various Capital Improvement Projects	Various Capital Improvement Projects	Various Capital Improvement Projects	Various Capital Improvement Projects
<b>Original Contract Sum</b>	\$230,000.00	\$228,500.00	\$227,000.00	\$225,500.00
<b>Increase/Decrease Previous Change Order</b>	(\$0)	(\$1,500.00)	(\$3,000.00)	(\$4,500.00)
<b>Increase/Decrease This Change Order</b>	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)
<b>Total</b>	\$228,500.00	\$227,000.00	\$225,500.00	\$224,000.00

The Board further authorizes the Board President and the Superintendent to execute the Change Orders on their behalf.

Motion by Mr. Spears, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**M. VISION INSURANCE:** The Superintendent recommends that the Board of Education approve the following insurances with Davis Vision (through the agent Brown & Brown of New York, Inc. d/b/a Fitzharris & Company) for the period January 1, 2018 through December 31, 2018, as follows:

Group	Estimated Yearly Cost
Central Administrators	\$2,010.72
BAO	\$2,955.84

The Board further authorizes the Board President to execute the insurance application on the Board's behalf.

Note: There is no change in the rate from the previous year.

Motion by Mr. McGlynn, seconded by Mrs. Israelton.

All aye. Motion carried (7-0).

**N. AWARD OF PRINTING & MAILING SERVICES BID #002-1718:** The Superintendent recommends that the Board of Education accept the results of the District Printing and Mailing Services Bid #002-1718 and award the individual bid items to the lowest responsible bidders meeting specifications. Bids were received by the District and opened on November 14, 2017. Twelve (12) bid packets were mailed out and six (6) were received.

Note: Purchase orders for these items will be done on an as-needed basis. A copy of the bid summary is available in the Business Office for public perusal.

Motion by Mrs. Watson, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**O. AWARD OF 2017-2018 SCHOOL PSYCHIATRIST SERVICES RFP #011-1718:** The Superintendent recommends that the Board of Education accept the results of the Request for Proposal for Psychiatrist Services and award the RFP to Dr. Caryl Oris for the 2017-2018 school year. The RFPs were received by the District and opened on November 15, 2017. Fifteen (15) RFP packets were mailed out and one (1) was received. The Board further authorizes the Board President to execute the contract with Caryl Oris on its behalf, as provided for and pursuant to the terms of the RFP packet.

Motion by Mr. Spears, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**P. PITNEY BOWES MAILING SYSTEM:** The Superintendent recommends that the Board of Education approve the following expenditure for the 2017-2018 school year:

- Rental of the DM400 Digital Meter System with Pitney Bowes, under the NYS contract No. PC67337, at an annual cost of \$2,535 which includes meter, maintenance, 10lb weighing scale, postal updates as required and USPS tracking services.

Motion by Mrs. Israelton, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**Q. FIELD TRIP BUS AGREEMENTS:** The Superintendent recommends that the Board of Education approve the Bus Service Agreements for the following student field trips for the 2017-2018 school year:

Bus Company	Est. Date of Trip	Destination	Cost per Bus	Anticipated No. of Buses Needed	Total Est. Cost	Building/Dept./Class
North Fork Express	12/10/2017	<b>Destination:</b> Kutztown University, 15200 Kutztown Rd., Kutztown PA 19530 <b>Return:</b> Bethpage High School, 10 Cherry Ave., Bethpage, NY 11714	\$1,665	1	\$1,665	Cheerleaders - Cheerleading Competition

The Board further authorizes the Board President to execute said agreements on the Board's behalf.

Motion by Mrs. Watson, seconded by Mrs. Israelton.

All aye. Motion carried (7-0).

**R. RE-ADOPTION OF REVISED POLICIES:** The Superintendent recommends that the Board of Education re-adopt the revised policies listed below:

- Policy No. 1530 Smoking, Vaping and Other Tobacco Use on School Premises
- Policy No. 5300.30 School Conduct and Discipline

Motion by Mrs. Swierkowski, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**S. AWARD OF 2016-2017 CAPITAL IMPROVEMENT PROGRAM REBID:** The Superintendent recommends that the Board of Education accept the results from the November 28, 2017 bid opening for the elementary schools STEM lab project, and award the contracts to the lowest responsive and responsible bidders meeting specifications as follows:

Contract No.	Project	Vendor	Total Recommended Award
1	General Construction	ACL Construction Corporation	\$1,830,000

**SCHOOL SED #**

Central Blvd. Elementary 28-05-21-03-0-003-025 \$630,000  
Kramer Lane Elementary 28-05-21-03-0-004-021 \$620,000  
Charles Campagne Elementary 28-05-21-03-0-007-022 \$586,000

Note: A copy of the bid summary is available in the Business Office for public perusal.

Motion by Mrs. Watson, seconded by Mr. Spears.

All aye. Motion carried (7-0).

**T. AWARD OF 2016-2017 CAPITAL IMPROVEMENT PROGRAM REBID:** The Superintendent recommends that the Board of Education accept the results from the November 28, 2017 bid opening for the elementary schools STEM lab project, and award the contracts to the lowest responsive and responsible bidders meeting specifications as follows:

Contract No.	Project	Vendor	Total Recommended Award
2	Plumbing Reconstruction	Ambrosio & Company Inc.	\$98,600

**SCHOOL SED #**

Central Blvd. Elementary 28-05-21-03-0-003-025 \$28,780  
Kramer Lane Elementary 28-05-21-03-0-004-021 \$36,580  
Charles Campagne Elementary 28-05-21-03-0-007-022 \$33,240

Note: A copy of the bid summary is available in the Business Office for public perusal.

Motion by Mrs. Israelton, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

**U. AWARD OF 2016-2017 CAPITAL IMPROVEMENT PROGRAM REBID:** The Superintendent recommends that the Board of Education accept the results from the November 28, 2017 bid opening for the elementary schools STEM lab project, and award the contracts to the lowest responsive and responsible bidders meeting specifications as follows:

Contract No.	Project	Vendor	Total Recommended Award
3	HVAC Reconstruction	Central Air Corporation	\$154,000

**SCHOOL SED #**

Central Blvd. Elementary 28-05-21-03-0-003-025 \$50,900  
Kramer Lane Elementary 28-05-21-03-0-004-021 \$55,500  
Charles Campagne Elementary 28-05-21-03-0-007-022 \$50,900

Note: A copy of the bid summary is available in the Business Office for public perusal.

Motion by Mrs. Watson, seconded by Mrs. Israelton.

All aye. Motion carried (7-0).

**V. AWARD OF 2016-2017 CAPITAL IMPROVEMENT PROGRAM REBID:** The Superintendent recommends that the Board of Education accept the results from the November 28, 2017 bid opening for the elementary schools STEM lab project, and award the contracts to the lowest responsive and responsible bidders meeting specifications as follows:

Contract No.	Project	Vendor	Total Recommended Award
4	Electrical Reconstruction	Palace Electrical	\$294,000

**SCHOOL SED #**

Central Blvd. Elementary 28-05-21-03-0-003-025 \$81,000  
Kramer Lane Elementary 28-05-21-03-0-004-021 \$111,000  
Charles Campagne Elementary 28-05-21-03-0-007-022 \$104,000

Note: A copy of the bid summary is available in the Business Office for public perusal.

Motion by Mrs. Israelton, seconded by Mr. McGlynn.

All aye. Motion carried (7-0).

7. **OLD BUSINESS:** None.

8. **SUPERINTENDENT'S REPORT:**

Mr. Clark thanked Mr. Wibben for bringing the Kramer Lane first grade students to sign at the Senior Citizen Center for a Thanksgiving Celebration. The Seniors were very impressed with the students.  
Mrs. Mole's Virtual Enterprise students received 3rd place for their Petfaire invention.  
Grade 3 students participated in Read to Achieve. The high school Captains stressed the importance of sportsmanship. It was a treat to see 220 students all playing basketball at the same time.  
Mr. Clark attended the HS Production of "The Outsiders" and said it was terrific.  
Tomorrow the Lion's Club will be hosting a concert of Tribute bands to raise money for Hurricane Relief.  
January 9th is the Screenagers film about the impact social media has on a child's development.  
Mrs. Lindsay-DiFiglia returned to work yesterday and we thank Mrs. Goldberg for filling in.  
May 6h is Battle at Bethpage with Boston U vs. Duke U.  
May 19th is Long Island Special Olympics  
December 19th is the next board meeting. There is only one meeting in December.

**10. PRESENTATION OF ITEMS BY BOARD MEMBERS:** None.

**11. OPORTUNITY FOR THE PUBLIC TO BE HEARD (COMMENTS LIMITED TO THREE MINUTES EACH):** On member of the community inquired as to the process of appointing a teacher when one teacher is on a leave. Ms. Lavelle explained that there is a Site Base Interview and a process that the District follows. We normally have substitute with certification in the areas such Math, Social Studies, Science and English.

**12. FUTURE BOARD OF EDUCATION MEETING DATES:** December 19, 2017.

**13. ACTING DISTRICT CLERK**

Motion by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education appoint Mr. David Schneider as District Clerk Pro Tem.

All aye. Motion carried (7-0).

**14. BOARD TO ENTER EXECUTIVE SESSION**

Motion by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education enter Executive Session to discuss employment history of specific personnel.

All aye. Motion carried (7-0).

The Board enters Executive Session at 8:05PM.

**15. BOARD TO EXIT EXECUTIVE SESSION**

Motion by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education exit Executive Session.

All aye. Motion carried (7-0).

The Board Exits Executive Session at 8:55PM.

**16. ADJOURNMENT**

Motion by Mrs. Israelton, seconded by Mr. McGlynn, that the Board adjourn the Regular Meeting.

All aye. Motion carried (7-0).

The Board of Education adjourned the Special/Agenda Meeting at 8:55PM.

Respectfully submitted,

Elena Becker  
District Clerk

David Schneider  
District Clerk Pro Tem