

**BETHPAGE UNION FREE SCHOOL DISTRICT  
Bethpage, New York  
BOARD OF EDUCATION  
Regular Meeting**

**December 15, 2014 – 7:30PM – Administration Building District Conference Room**

---

Michael Kelly called the meeting to order at 7:30PM and led everyone in the Pledge of Allegiance.

*Present:* Michael Kelly, President; Sandra Watson, Vice-President, Anna Israelton, John Lonardo, James A. McGlynn, Kurt Spears and Marie Swierkowski

*Also Present:* Terrence Clark, Superintendent, Caroline E. Lavelle, Assistant Superintendent for Human Resources; Joseph Marchesiello, Assistant Superintendent for Business; David Schneider, Assistant Superintendent for Instruction and Technology; Patricia Hantzidiamantis, Executive Director of Pupil Personnel Services and Laura Granelli, Esq., Jaspan, Schlesinger, LLC.

Approximately 5 members of the community were present.

### ***PRESENTATIONS***

- Mr. Clark introduced Melissa Cao, a junior at Bethpage High School. Melissa attended a Board meeting when she was in the third grade to play the violin for the Board. Mr. Clark invited Melissa to once again play the violin for the Board. She played beautifully. Mrs. Cintado, past principal of Charles Campagne, came to the Board meeting to watch Melissa play.
- Mr. John Titolo, Director of Mathematics, gave an update to the Board on the Math program, specifically the Go Math program in the elementary schools. He explained Common Core and how the teachers were utilizing all the resources that come with the program as well as the Smart boards. It was a very impressive presentation. Clearly, Mr. Titolo loves Math.
- Mr. Clark also discussed the 2015-2016 calendar. School will begin before Labor Day and March 28<sup>th</sup> will be designated a snow day.

### ***APPROVAL OF MINUTES***

MOTION by Mrs. Watson, seconded by Mr. McGlynn, that the Board of Education approve the minutes of the November 5, 2014 Special Meeting.

All aye. Motion carried (7-0).

MOTION by Mrs. Watson, seconded by Mr. McGlynn, that the Board of Education approve the minutes of the November 18, 2014 Agenda Meeting.

All aye. Motion carried (7-0).

MOTION by Mrs. Watson, seconded by Mr. McGlynn, that the Board of Education approve the minutes of the November 25, 2014 Regular Meeting.

All aye. Motion carried (7-0).

#### **ACCEPTANCE OF TREASURER'S REPORT**

MOTION by Mr. Spears, seconded by Mr. McGlynn, that the Board of Education accept the Treasurer's Report for the period ending September, 2014.

All aye. Motion carried (7-0).

MOTION by Mr. Spears, seconded by Mr. McGlynn, that the Board of Education accept the Treasurer's Report for the period ending October, 2014.

All aye. Motion carried (7-0).

#### **ACCEPTANCE OF WARRANT**

MOTION by Mr. Spears, seconded by Mr. McGlynn, that the Board of Education accept the Warrant for the period ending November, 2014.

All aye. Motion carried (7-0).

**OPPORTUNITY FOR THE PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY:** None.

#### **PERSONNEL**

##### **District-wide Administration Report** –

MOTION by Mrs. Watson, seconded by Mrs. Swierkowski, that the Board of Education approve the following personnel actions:

##### **1. Creation of Positions**

Title	Effective Date
None	-

##### **2. Abolishment of Position**

Title	Effective Date
None	-

**3. Resignations/Retirements**

<b>CERTIFIED PERSONNEL</b>			
<b>Name</b>	<b>Position</b>	<b>Note</b>	<b>Effective Date</b>
None	-	-	-
<b>NON-CERTIFIED PERSONNEL</b>			
<b>Name</b>	<b>Position</b>	<b>Note</b>	<b>Effective Date</b>
<b>Theresa Garvey</b>	School Monitor PT	Resignation	Ratify 10/24/14 End of Day

**4. Terminations**

<b>CERTIFIED PERSONNEL</b>			
<b>Name</b>	<b>Position</b>	<b>Note</b>	<b>Effective Date</b>
None	-	-	-
<b>NON-CERTIFIED PERSONNEL</b>			
None	-	-	-

**5. Appointments**

<b>CERTIFIED PERSONNEL</b>						
<b>Name</b>	<b>Position</b>	<b>Tenure Area</b>	<b>Salary</b>	<b>Probationary Period Dates</b>	<b>Certification Status</b>	
None	-	-	-	-	-	
<b>NON-CERTIFIED PERSONNEL</b>						
<b>Name</b>	<b>Position</b>	<b>10 or 12 Months</b>	<b>Salary</b>	<b>Probationary Period</b>	<b>Benefits</b>	<b>Effective Date</b>
<b>Andrew Flanagan</b>	Audio Visual Helper PT	-	\$4,500 Stipend	No	No	Pending Civil Service Approval
<b>Michael Gamman</b>	Audio Visual Helper PT	-	\$4,500 Stipend	No	No	Pending Civil Service Approval

Name	Position	10 or 12 Months	Salary	Probationary Period	Benefits	Effective Date
<b>Rosalia Mannino</b>	School Monitor PT	10	\$11.11/hr. Step 1 14/15 Sal. Schedule	No	No	Pending Civil Service Approval
<b>Nancy Terrano</b>	School Monitor PT	10	\$11.53/hr. Step 1 14/15 Sal. Schedule	No	No	Pending Civil Service Approval
ADDITIONAL CERTIFIED PERSONNEL						
Name	Position	Tenure Area	Salary	Effective Date	Certification Status	
<b>Laura Lupoli</b>	Permanent Sub	-	As per Board Policy	12/16/14	-	

#### 6. Family Medical Leave of Absence

CERTIFIED PERSONNEL			
Name	Position	Effective Date	Not To Exceed 12 Weeks
<b>Meaghan Costello</b>	LOTE – BHS	12/18/14	Yes
NON-CERTIFIED PERSONNEL			
<b>Jacqueline Coniglio</b>	Typist Clerk – CCS	Ratify 12/1/14	Yes

#### 7. Child Rearing Leave of Absence

CERTIFIED PERSONNEL			
Name	Position	Effective Date	Notes
None	-	-	-
NON-CERTIFIED PERSONNEL			
None	-	-	-

**8. Corrections**

<b>CERTIFIED PERSONNEL</b>			
<b>Name</b>	<b>Position</b>	<b>Correction</b>	<b>Effective Date of Correction</b>
None	-	-	-
<b>NON-CERTIFIED PERSONNEL</b>			
None	-	-	-

All aye. Motion carried (7-0)

**EXTRACURRICULAR/CO-CURRICULAR:**

MOTION by Mrs. Swierkowski, seconded by Mrs. Israelton, that the Board of Education approve the extracurricular/co-curricular appointments as submitted for the 2014-2015 school year.

All aye. Motion carried (7-0).

**TENURE RECOMMENDATION**

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education approve tenure for Kerin Walsh in the tenure area of Teaching Assistant, effective January 31, 2015.

All aye. Motion carried (7-0).

**CPSE AND CSE DOCUMENTS:**

CPSE:	November 14, 2014	November 18, 2014	December 2, 2014
CSE:	October 30, 2014	November 5, 2014	November 6, 2014
	November 7, 2014	November 10, 2014	November 12, 2014
	November 13, 2014	November 14, 2014	November 17, 2014
	November 18, 2014	November 19, 2014	November 20, 2014
	November 21, 2014	November 24, 2014	November 25, 2014
	November 26, 2014	December 1, 2014	December 2, 2014
	December 3, 2014		

MOTION by Mrs. Israelton, seconded by Mrs. Swierkowski, BE IT RESOLVED that the recommendations of the CPSE/CSE for the above dates have been reviewed by the Board of Education, and arrangements will be made for the special education programs and services and parent notification.

All aye. Motion carried (7-0).

#### **REVISION AND RE-ADOPTION OF POLICIES**

MOTION by Mrs. Watson, seconded by Mrs. Israelton, that the Board of Education acknowledge it has performed its first reading of the following revised policies and recommends the adoption of the following revised policies:

**No. 5405 Wellness Policy on Nutrition and Physical Activity**

**No. 8500 School Food Service Program (Lunch and Breakfast)**

Ayes 6

Noes 0

Abstentions 1 (Mr. Spears)

Motion carried (6-0-1).

#### **CREATION OF 2015-2016 BUDGET ADVISORY COMMITTEE**

MOTION by Mrs. Swierkowski, seconded by Mr. McGlynn, that the Board of Education approve the creation of a Budget Advisory Committee with the purpose of assisting in the development of the proposed 2015-2016 budget.

All aye. Motion carried (7-0).

#### **REMOVAL OF COMPUTER EQUIPMENT FROM DISTRICT INVENTORY**

MOTION by Mrs. Swierkowski, seconded by Mrs. Israelton, that the Board of Education declare the following Computer equipment obsolete and of no value and no use to the school district, and authorizes that they may be removed from the district inventory:

10066-10097 – Cisco Wireless 1231G Access Points (High School)

3828-3845 – Cisco Wireless 1231G Access Points (JFK)

4204-4233 – Cisco Wireless 1242G Access Points (Elementary Schools)

All aye. Motion carried (7-0).

#### **NEW YORK STATE EDUCATION DEPARTMENT CHILD NUTRITION PROGRAM SINGLE PERMANENT AGREEMENT**

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, BE IT RESOLVED, that the Board of Education ratify, *nunc pro tunc*, the Superintendent's execution and submission of the New York State Education Department Child Nutrition Program

Single Permanent Agreement dated December 4, 2014 regarding the operation of the District's food service program.

All aye. Motion carried (7-0).

**INTERNAL AUDIT REPORTS**

MOTION by Mrs. Watson, seconded by Mr. McGlynn, that the Board of Education accept the Internal Audit Report "Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations", as submitted by Nawrocki Smith and dated June 2014, and that such report be filed with the State Education Department.

All aye. Motion carried (7-0).

**CORRECTIVE ACTION PLAN**

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education approve the Corrective Action Plan, as submitted, in response to the "Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations, June, 2014" and that such Plan be filed with the State Education Department.

All aye. Motion carried (7-0).

**INTERNAL AUDIT REPORTS**

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education accept the Internal Audit Report on "Internal Controls of the Transportation Cycle", as submitted by Nawrocki Smith and dated June 2014, and that such report be filed with the State Education Department.

All aye. Motion carried (7-0).

**CORRECTIVE ACTION PLAN**

MOTION by Mrs. Swierkowski, seconded by Mrs. Israelton, that the Board of Education approve the Corrective Action Plan, as submitted, in response to the "Report on the Internal Controls of the Transportation Cycle, June, 2014" and that such Plan be filed with the State Education Department.

All aye. Motion carried (7-0).

**SPECIAL EDUCATION AGREEMENT**

MOTION Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education approve the agreement between the Bethpage Union Free School District (Sending District) and the following school (Receiving School) for the purpose of providing specialized educational and related services:

<b><i>School</i></b>	<b><i>Period Covered</i></b>	<b><i># Students</i></b>	<b><i>Total Est. Cost</i></b>
Brookville Center for Children's Services	November 12, 2014 – June 30, 2015	1	\$47,363

The Board further authorizes the Board President to execute said agreement on the Board's behalf.

All aye. Motion carried (7-0).

**SPECIAL EDUCATION AGREEMENT**

MOTION by Mrs. Swierkowski, seconded by Mr. McGlynn, that the Board of Education approve the agreement between the Bethpage Union Free School District (District of Residence) and the following school (Districts of Location) for the purpose of providing specialized educational and related services for Bethpage students attending private/parochial schools within the District of Location's school district:

<b><i>School</i></b>	<b><i>Period Covered</i></b>	<b><i># Students</i></b>	<b><i>Total Est. Cost</i></b>
Hicksville UFSD	July 1, 2014-June 30, 2015	2	\$12,000

The Board further authorizes the Board President to execute said agreement on the Board's behalf.

All aye. Motion carried (7-0).



**DONATION OF FUNDS**

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education accept the donation of \$3.51 from Pathmark for the School Fundraising Program and allow this donation to be deposited into the General Fund to be used to benefit the children of the Bethpage School District.

All aye. Motion carried (7-0).

**RATE OF MILEAGE REIMBURSEMENT**

MOTION by Mr. McGlynn, seconded by Mrs. Israelton, that the Board of Education accept the following mileage reimbursement:

2014-2015: \$0.56                      1/1/15: \$0.575

Note: The mileage reimbursement is in accordance with the Internal Revenue Service.

All aye. Motion carried (7-0).

**ANNUAL SCHOOL CALENDAR**

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, BE IT RESOLVED that the Board of Education of the Bethpage Union Free School District adopts the calendar attached hereto for the 2015-2016 school year.

All aye. Motion carried (7-0).

**AWARD OF PRINTING & MAILING SERVICES BID #010-1415**

MOTION by Mr. Spears, seconded by Mr. McGlynn, that the Board of Education accept the results of the District Printing and Mailing Services Bid #010-1415 and award the individual bid items to the lowest responsible bidders meeting specifications. Bids were received by the District and opened on December 9, 2014. Eleven (11) bid packets were mailed out and five (5) were received.

Note: Purchase orders for these items will be done on an as-needed basis. A copy of the bid summary is available in the Business Office for public perusal.

All aye. Motion carried (7-0).

**DONATION OF FUNDS**

**MOTION** by Mrs. Swierkowski, seconded by Mr. McGlynn, that the Board of Education accept the donation of \$5,000 provided the Bethpage Educational Foundation to support the 5<sup>th</sup> grade literacy project.

RESOLVED, that the Board of Education be and is authorized by law to increase the voter approved 2014-2015 school year budget appropriation to allow for the expenditure of \$5,000 to support the 5th grade Literacy Project.

Note: Donation originated through the Verizon Foundation.

All aye. Motion carried (7-0).

**CHANGE ORDER**

**MOTION** by Mrs. Israelton, seconded by Mr. Spears, that the Board of Education approve the following Change Order pertaining to the below-noted project, for decreased cost, as approved by the Architect and Construction Manager:

<b>School</b>	Bethpage High School
<b>Change Order No.</b>	1
<b>Contract No.</b>	3 – Electrical Reconstruction
<b>Contractor</b>	Palace Electrical Contractors
<b>Project No.</b>	28-05-21-03-0-001-039
<b>Project</b>	2014-2015 Capital Improvement Program
<b>Original Contract Sum</b>	\$6,400.00
<b>Decrease</b>	\$1,000.00

The Board further authorizes the Board President and the Superintendent to execute the Change Order on the Board's behalf.

All aye. Motion carried (7-0).

**OLD BUSINESS:** None.

**SUPERINTENDENT'S REPORT**

- Mr. Clark reported to the community that the arm chair in the Little Theatre had been repaired. This issue was brought up at last month's meeting by a community member and Mr. Clark wanted him to know that it was repaired.
- Mr. Jonathan Wibben, Music Teacher at Kramer Lane is singing the National Anthem tonight at the Islander game. The Kramer Lane chorus will also perform between periods.
- Challenge Day was held last week for all 10<sup>th</sup> graders.
- The Wrestling Tournament sponsored by the Dad's Club was held last weekend and was packed. The Dad's club did a tremendous job.
- Mr. Schneider gave an update on the "Be an Expert" Literacy project for all 5<sup>th</sup> grade students. All have chosen their topics and books are being ordered.
- Mr. Clark stated that there was a minor bus accident, mirror to mirror, late this afternoon. Protocol dictates another bus come to transport students.
- There was another heroin arrest in the Bethpage area.
- The Italian Club donated their leftover food from Carmine's in New York City.
- The next Board meetings are January 20<sup>th</sup> and January 27<sup>th</sup>.
- Mr. Clark wished all Happy Holidays.

**PRESENTATION OF ITEMS BY BOARD MEMBERS:** None.

**OPPORTUNITY FOR THE PUBLIC TO BE HEARD:** None.

**FUTURE BOARD OF EDUCATION MEETING DATES:** January 20, 2015 Administration Building and January 27, 2015 – BHS Little Theatre

**ACTING DISTRICT CLERK**

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education appoint David Schneider as District Clerk Pro Tem.

All aye. Motion carried (7-0).

**BOARD ENTERS EXECUTIVE SESSION**

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board enter into Executive Session to discuss employment of a specific members of personnel.

All aye. Motion carried (7-0).

The Board enters Executive Session at 8:53PM.

**BOARD EXITS EXECUTIVE SESSION**

MOTION by Mrs. Swierkowski, seconded by Mr. McGlynn, that the Board exit Executive Session.

All aye. Motion carried (7-0).

The Board exited Executive Session at 9:34PM.

**ADJOURNMENT**

MOTION by Mrs. Swierkowski, seconded by Mr. McGlynn, that the Board of Education adjourn the Regular Meeting.

All aye. Motion carried (7-0).

The Board adjourned the Regular Meeting at 9:34PM.

Respectfully submitted,

Elena Becker  
District Clerk

David Schneider  
District Clerk Pro Tem